



WHAT'S UP IN PERMITTING!

October/November 2009

Orlando Builds Spotlight:

The City of Orlando Has Enhanced Services to Save You Time and Money On Your Next **Commercial** Project...

- **Expedite Commercial Permits**- Get your project off the ground immediately- all permit reviews for commercial projects will be handled in **five** days rather than ten days.
- **Commercial Plan Revisions**- Move your project forward quickly – take advantage of our expedited review of plan revisions – now done in **four** days rather than seven.
- **Sign Permits**- Sign permit applications will be reviewed promptly while you wait.
- **Expedited Planning & Review Process**- If your project creates ten or more permanent jobs your plans will undergo our expedited review process.
- **Same Day Inspections**- Get a previously scheduled inspection done today! Just call our office at 407.246.2330 before 10:00 A.M. for a same day inspection.
- **Quality Control On-Site Courtesy Inspections**- Get positive inspection results – call 407.246.2805 for a quality-control courtesy inspection during construction to ensure that the work performed is code compliant.
- **Impact Fee Payment Plans**- Alleviate your upfront costs – take advantage of project-based sewer impact fee payment plans.
- **Extended Land Development Approvals**- Check out the City's extended approvals for Master Plans, Planned Developments, Conditional Use Permits, Variances and Historic Preservation approvals. Call 407.246.2269 for more information.
- **Client Relations Coordinator**- Is permit review taking too long? Is your permit getting rejected? For one on one service, contact our Client Relations Coordinator, Lillian Scott at 407.246.3273 for immediate attention to your project.



Orlando Builds

Strengthen Orlando





2008 National Electrical Code Now in Effect!

The 2008 National Electrical Code (NEC) is now in effect. All contractors and homeowners should be aware of the electrical changes that may affect future projects. If you have questions regarding the new Electrical Code, please contact Tom Kader, Chief Electrical Inspector at 407.246.3553 or via email at Thomas.kader@cityoforlando.net.

Get It Right the First Time with a Pre-Submittal Meeting

Call Permitting Services for a “pre-submittal” meeting. A pre-submittal meeting is an opportunity for you and your design team to meet with the appropriate plan review staff and review plans prior to submitting for permits.

Who attends a pre-submittal?

The project manager, owner and design professional – architect, engineer, and designer should be in attendance at a pre-submittal meeting.

What are the benefits of a pre-submittal?

Pre-submittal meetings reduce the number of plan revisions. A pre-submittal meeting discovers possible misunderstandings of the code, inaccurate information and missing documents saving you time and money.

How do I schedule a pre-submittal?

To schedule a pre-submittal meeting, please contact our Permitting Assistance Coordinator, Thea Walker at 407.246.2679

Permitting Services Customer Survey

The Office of Permitting Services has created a new online survey to help us learn more about your experience while visiting our office. Please take a moment to complete our survey. Please go to <http://cityoforlando.net/permits> then go to “contact us” and “customer survey”.

New Required Pool Inspections

In order to comply with recent Code changes, the City of Orlando is requiring additional inspections prior to filling any pool with water. These inspections include: 1. – Child Barrier Safety Inspection and 2. – Final Electrical Inspection. Both of these inspections must be completed prior to filling a pool with water. The only exemptions to this are vinyl liner and fiberglass pools which are required to be filled with water upon installation. For more information on these requirements, please contact Roy Eden, Chief Building Inspector at 407.246.3551.

Office of Business Assistance

The Office of Business Assistance promotes economic development by helping new and existing businesses meet their goals for growth while creating new jobs for city residents. These efforts are coordinated by the Economic Development Department and augmented through the cooperation of the community, business groups, economic development partners and other organizations. For more information about how the Office of Business Assistance can help you with your business relocation or business renovation project, please visit <http://www.cityoforlando.net/economic/business/index.htm>



Land Development Approvals and Transportation Impact Fee Credit Rates Extended!

In an effort to encourage economic investment and provide relief to our development community, the Orlando City Council has permanently extended certain land development approvals and transportation impact fee credits.

LAND DEVELOPMENT APPROVALS

- **Conditional Use Permits** - Valid for two years and may be extended for an additional year (formerly valid for one year with possibility of a 6 month extension).
- **Master Plans** - Valid for two years and may be extended for an additional year (formerly valid for one year with possibility of a one year extension).
- **Variances** - Valid for one year and may be extended for an additional 6 months (formerly valid for six months with possibility of a 6 month extension).
- **Historic Preservation Certificates of Appropriateness** – Valid for one year and may be extended for an additional 6 months (formerly valid for one year with possibility of a 60 day extension).

Extends by up to two years any Conditional Use, Master Plan, Zoning Variance, Historic Preservation Certificate of Appropriateness, Final Site Plan or Specific Parcel Master Plan that has an expiration date on or between September 1, 2008 through January 1, 2012, if requested by owner before December 31, 2009 and approved by the Planning Official. For more information on these extensions, please contact the City's Zoning Official, Mark Cechman at 407.246.2078

TRANSPORTATION IMPACT FEE RATES EXTENDED

Transportation Impact Fee credits have been extended and are now good for ten years (previously five years). This policy is advantageous to developers who are looking to activate tenant spaces and/or buildings that have been vacant for ten years or less. Credits for the most intense use within the last ten years will apply and reduce the amount of fees imposed for the new use.

For example:

A restaurant closed seven years ago and has been vacant for that period of time. Today, a new clothing store converts the space. The transportation impact fee for the new clothing store will be offset by the credits of the previous restaurant. This will result in a reduced new transportation impact fee for the new business.

Additionally, buildings built before 1986 which did not pay any transportation impact fees at the time of construction, are now permitted to use the previous transportation impact fee rates as credits. This previous transportation impact fee rate will be used to calculate the amount of credit that is available for the building when going through a change of use process.

For more information on transportation impact fee extensions, please contact the City's Transportation Impact Fee Coordinator, Nancy Jurus-Ottini at 407.246.3529



Permitting Services Southeast Orlando Office

Please visit our Permitting Services office in southeast Orlando – 7401 Dowden Road – Orlando – FL 32827. The following services are offered at this satellite office:

- Plan intake
- Plan review
- Inspection services
- Business tax issuance

Fourteen Permitting Services employees are located at this office eagerly waiting to serve you and assist you with all your permitting needs. For directions or more information, please contact Pat Connors at 407.246.3242

City’s New Building Official!

The City of Orlando has a new Building Official. Tim Johnson has been appointed to serve as the City of Orlando’s Building Official. While serving as the City’s Building Official, Tim will continue to serve as the Division Manager for the Permitting Services Division. Tim is a licensed architect and has been the Permitting Services Division Manager since 2004, prior to that he served as the City Architect for the City of Orlando.

Don’t Miss Our E-Newsletter!

Interested in receiving this newsletter? If yes, then send your e-mail address to Lillian Scott at lillian.scott@cityoforlando.net. Your information will be added to our database and you will receive all our newsletters and information about special events.

What Are We Doing?

In the months of **August and September 2009** the Permitting Services Division:

- Received 5,529 customers in business tax, residential and commercial services.
- Received 13,210 calls from citizens needing assistance with permits, inspections and business tax receipts.
- Accepted 4,289 new applications.
- Issued 2,768 new permits with an estimated construction cost of \$72,802,147.00
- Issued 10,250 business tax receipts.
- Performed 11,448 inspections.
- Performed 709 same day inspections and 481 courtesy inspections. Courtesy inspections do not result in approvals/disapprovals, but instead assist contractors with on-site issues.

Permitting Services Contacts

Name	Title	Telephone	E-mail
Timothy Johnson	Division Manager/Building Official	407.246.2075	timothy.johnson@cityoforlando.net
Desnee Young	Assistant Division Manager	407.246.3306	desnee.young@cityoforlando.net
Rhonda Lattimore	Customer Service Manager	407.246.2803	rhonda.lattimore@cityoforlando.net
Donny Pittman	Inspection Services Manager	407.246.2805	donald.pittman@cityoforlando.net
Keith Grayson	Chief Plans Examiner	407.246.3234	keith.grayson@cityoforlando.net
Don Fields	Building Chief Plans Examiner	407.246.2654	don.fields@cityoforlando.net
Jack Richardson	Fire Protection Engineer	407.246.3150	jack.richardson@cityoforlando.net
Lillian Scott	Client Relations Coordinator	407.246.3273	lillian.scott@cityoforlando.net
Thea Walker	Permitting Assistance Coordinator	407.246.2679	Thea.walker@cityoforlando.net